

Curlew Landings Clubhouse Guidelines

Owners: Please be familiar with these guidelines regarding use of the Community Clubhouse.

- Use of the Clubhouse is for Owners & their guests only.
(Groups larger than 9 are required to submit security deposit and rental agreement.)
- Clubhouse hours are consistent with pool hours: 8am-10pm.
- Children are to be supervised in the clubhouse at all times.
- Please turn off all lights and A/C when you leave.
- Smoking is not permitted inside the clubhouse.
- Front door is to be locked upon leaving. Please be sure the back door is closed securely.
- Refrigerator/Freezer are available for use; not storage. Any items found in refrigerator will be discarded.
- Book Swap: The books are free to borrow for community members. Please feel free to donate books in good condition, borrow and return at your leisure.
- Pool Table: Please take care when using the pool table. Before leaving, place the balls in the rack on top of the table with the cue resting on top. Account for all balls and accessories.
- Ping-Pong: Paddles and balls are to the left of the fridge. Please take care to return them there when finished.
- Dry clothes are required to enter the clubhouse.
- NO GLASS is permitted on pool deck.

Bottom line: Be considerate. Leave the clubhouse better than you found it. Please report any concerns to curlewindings@gmail.com.

Curlew Landings
Clubhouse Rental Agreement

Homeowner _____ Date of Event _____

Time of Event _____ Type of Event _____

- 1) Use of the Clubhouse by a homeowner and more than nine (9) guests will require that a rental agreement be completed and submitted with security deposit of \$75.00 The security deposit is refundable if the clubhouse is left in clean condition and there are no damages to the property after an inspection is done by a board member.
- 2) The rental agreement allows for private use of the CLUBHOUSE ONLY. *The pool/spa area is not part of the arrangement and must remain open to all homeowners during the event.*
- 3) A grill may be used during the event, but, must be placed on the grass area near the south-end gate to the pool, on the outside of the gated area.
- 4) NO FOOD OR DRINK may be taken to the pool/spa area.
- 5) NO GLASS bottles may be taken outside of the clubhouse.
- 6) Pool/spa rules are posted and are to be followed by you and all guests of your event.
- 7) Your event is to be completed and Clubhouse cleaned (see separate cleaning checklist) and closed **no later than 11:00 pm.**
- 8) The homeowner MUST be present at ALL TIMES during the event.
- 9) The homeowner and their guests are to be respectful of the neighbors with regards to the noise level. This pertains not just to music being played, but to the voice levels during this event. Please be courteous to your neighbors.

The Curlew landings HOA Board of Directors, working on behalf of all homeowners, hope you will have a wonderful event. We thank you in advance for your cooperation in following these rules. Unfortunately, failure to abide by the clubhouse rental agreement will result in a discontinuation of this privilege in the future.

I agree and understand this rental agreement.

Signature of Homeowner _____ Date: _____

Security Deposit Received \$ _____ Date _____

Condition _____

Security Deposit Returned \$ _____ Date _____

Curlew Landings
Clubhouse Rental Cleaning Checklist

Kitchen:

- _____ Sweep and mop kitchen floor
- _____ Wipe down all counter tops
- _____ Scrub kitchen sink
- _____ Trash removed to outside green trash can

Meeting Area:

- _____ Remove anything hung for occasion/including tape used to hang decorations
- _____ Return chairs/tables to storage location
- _____ Turn off air conditioner OR turn down heat to 60 degrees
- _____ Vacuum entire area thoroughly
- _____ Turn out lights
- _____ Lock the front door

Rest Rooms:

- _____ Pick up any trash
- _____ Empty trash cans, clean cans if necessary.
- _____ Sweep floors
- _____ Turn out lights

You will need to bring your own cleaning supplies and vacuum. A mop and bucket are in the closet. Please leave this check list with signature on the kitchen counter.

Signature of Homeowner _____ Date _____

Checked by : _____ Date _____

Return Deposit ? Yes _____ No _____

If no, reason(s) _____
